

**THE CANADIAN ASSOCIATION FOR CANADIAN ASSOCIATION FOR RESEARCH
IN EARLY CHILDHOOD
L'ASSOCIATION CANADIENNE DE RECHERCHE EN PETITE ENFANCE (CAREC)
CONSTITUTION
(Approved June 2024)**

1. Name

1.1. The name of this organization shall be the Canadian association for research in early childhood/ Association canadienne de recherche en petite enfance (CAREC) referred to hereafter as the Association.

2. Objectives

2.1. To promote research in the field of early childhood education in Canada that honours and respects a wide range of ways of knowing, including Indigenous knowledge systems and diverse perspectives.

2.2. To facilitate collaboration and knowledge exchange among early childhood educators, researchers, policymakers, instructors, and others interested in early childhood research in Canada and globally.

2.3. To encourage diverse modes of scholarly expression and dissemination that contribute to the advancement of knowledge in early childhood education.

2.4. To bring together members whose disciplinary commitments may be diverse but who maintain a common interest in creating more just, equitable, livable childhoods.

3. General Organization

3.1. The Association shall hold an annual general meeting as part of the annual conference of the Canadian society for the study of education/Société canadienne pour l'étude de l'éducation.

3.2. The Association shall conduct its business without the purpose of gain for its members, and any profits or other accretions to the Association shall be used in promoting its objectives.

3.3. In the event of the dissolution of the Association, all its remaining assets, after payment of liabilities, shall be distributed to one or more charitable organizations in Canada which the Canada Customs and Revenue Agency recognizes.

3.4. The Association is a bi-lingual organization and all its proceedings can be held in either or both of the official languages of Canada.

4. Membership

4.1. Membership in the Association shall be open to those who are interested in research in early childhood education in Canada.

4.2. Members of the Association are full members of the Canadian Society for the Study of Education/Société canadienne pour l'étude de l'éducation.

4.3. All membership applications shall be made through the office of the Canadian Society for the Study of Education /Société canadienne pour l'étude de l'éducation to the Secretary-Treasurer of the Association.

4.4. Payment of dues shall constitute a condition of membership.

4.5. All members of the Association, in good standing, may (a) vote, (b) nominate members for office, (c) stand for office, and (d) otherwise benefit from the activities of the Association.

4.4. The amount of annual dues shall be determined from time to time by the membership at the annual general meeting, and in accordance with the policies of other Associations within the Canadian society for the study of education/Société canadienne pour l'étude de l'éducation.

4.5. The membership year shall be the same as that adopted by the Canadian Society for the study of education/ Société canadienne pour l'étude de l'éducation.

5. Officers and Executive Committee

5.1. The Officers of the Association shall be the Past President, the President, the Vice-President, the Secretary-Treasurer, the Communications Director, Graduate Student Representatives (2 positions) and Members-at-Large (3-4 positions).

5.2. The Executive Committee shall consist of the Officers of the Association.

5.3. The Executive Committee shall implement the Constitution and policies of the Association and shall be empowered to act for the Association between its meetings.

5.4. The Executive Committee shall be responsible for (a) the finances of the Association including the disbursement of funds; (b) the appointment of officers and members of ad hoc committees; (c) the planning of the annual general meeting of the Association, and (d) the program of the Association at the annual Conference of the Canadian Society for the Study of Education/Société canadienne pour l'étude de l'éducation and the Association pre- or post-conference.

5.5. The Vice-President shall be elected by electronic ballot prior to the annual general meeting of the Association or at the annual general meeting and shall hold office for two years. After this two-year term, the Vice-President shall automatically become President for a two-year term. In the case that the Vice-President does not move into the President position for any reason, the Executive Committee may appoint a member in good standing of the Association to the position for the remaining time until the next annual general meeting, by which time an election shall be held for a new Vice-President and a President in accordance to the election rules set out in this constitution and both shall hold office for two years.

5.6. The Past President shall hold office for two years following their term of office as President.

5.7. The Secretary-Treasurer shall be elected by electronic ballot prior to the annual general meeting of the Association or at the annual general meeting and shall hold office for two years.

5.8. The Communications Director shall be elected by electronic ballot prior to the annual general meeting of the Association or at the annual general meeting and shall hold office for two years.

5.9. The Graduate Student Representatives shall be elected by electronic ballot prior to the annual general meeting of the Association or at the annual general meeting and shall hold office for two years. One Graduate Student Representative position is designated for a candidate who self-identifies as Francophone.

5.10. The Members-at-Large shall be elected by electronic ballot prior to the annual general meeting of the Association or at the annual general meeting and shall hold office for two years. Two Member-at-Large positions are designated for candidates who

self-identify as Indigenous and/or as members of any equity-deserving group, and/or candidates who undertake work in community-based or college settings.

5.9. The terms of the office of the Executive shall typically begin the day following the annual general meeting.

5.10. In the event that positions remain unfilled after the annual general meeting, the Executive Committee is empowered to vote upon and appoint members to fill the vacancies.

5.11. If between annual general meetings an officer position becomes vacant, the Executive Committee may appoint a member in good standing of the Association to the position for the remaining time until the next annual general meeting, by which time an election shall be held in accordance with the appropriate sections of this constitution. This section does not apply to the position of the President.

6. Duties of the Officers of the Executive Committee

6.1.1. The President shall preside over all meetings of the Executive Committee and of the Association, shall exercise general direction over the activities of the Association, and shall represent the Association in liaison with other organizations.

6.1.2. The President shall function as Program Chair for the Association's component of the annual conference of the Canadian society for the study of education/Société canadienne pour l'étude de l'éducation.

6.2.1. The Vice-President shall assume and perform the duties of the President in the event of the absence, incapacity, or resignation of the President. Should the Office of the President become vacant, the Vice-President shall become President immediately and shall serve the unexpired portion of the President's term.

6.2.2. The Vice-President shall function as Program Chair for the CAREC pre- or post-conference of the annual conference of the Canadian society for the study of education/Société canadienne pour l'étude de l'éducation.

6.3. The Past President will maintain voting capacity on the Executive, offer consultation and advice, as well as manage the Graduate Student Dissertation Awards.

6.4. The Secretary-Treasurer shall have custody of and maintain the records of the Association, which include minutes of the annual general meeting. They have custody

of the funds of the Association, and shall confirm payments issued against the funds of the Association with the Canadian society for the study of education/Société canadienne pour l'étude de l'éducation Director of administration who will issue cheques against the funds of the Association.

6.5. The Communications Director shall be responsible for the updating and maintenance of the Association's website and social media accounts.

6.6 The Graduate Representative(s) shall be responsible for promoting the Association's membership with graduate students.

6.7 The Members-at-Large shall support the work of the Association's Executive Committee.

6.8 The Executive Committee might assign additional duties to an Office position as needed.

6.9. It is expected that all executive members attend 80% of the meetings scheduled to remain in good standing, unless other arrangements have been made in advance due to extenuating circumstances.

7. Amendments

7.1. This constitution may be amended by a majority vote of the members in good standing present at the annual general meeting of the Association or through electronic ballot.

7.2. Notice of motion of proposed amendments must be distributed to the members in good standing of the Association six (6) days before the annual general meeting of the Association or, in the case of an electronic vote, six (6) days prior to the last date on which electronic ballots will be accepted.

8. Regulations

8.1. The constitution shall be interpreted and amended in accordance with the constitution of the Canadian Society for the Study of Education/Société canadienne pour l'étude de l'éducation.